

AGENDA  
Martinez ES  
School Organizational Team (SOT) Meeting  
3/23/17  
3:45 PM

1.0 Discussion and possible action regarding SOT roles and positions  
Meeting called to order at 3:45 pm

**SOT Members Present:**

Chair:

Vice Chair: Ms. Urias

Principal: Tim Adams

Ms. Perez, Ms. Urias, Ms. Thorpe, Ms. Rodriguez, Ms. Somers, Ms. Armenta, Ms. Saldivar

**Absent:** Ms. Deleon (5<sup>th</sup> absence)

Mr. Adams explained why Ms. Petosa and Ms. Payne were no longer on the SOT team. Introduced Ms. Somers as newly elected member. Ms. Urias explained the process on how Ms. Somers was the new elected member. Mr. Adams also informed team of the new AP appointed.

Discussion about Ms. Deleon being absent for 5 of the 6 meetings. Ms. Perez brought up concern with her absences. Motion to remove Ms. Deleon from the SOT committee due to her absences. Discussion on removal was taken after there was a 6/8 consensus. After a revote there was an 8/8 consensus that Mr. Adams will have a conversation about her removal due to missing more than 3 meetings. He will also look at the votes for the next parent in line for a member of the team.

Chair position to go to Vice Chair. Passed with 8/8 consensus. Ms. Urias is now the Chair.

Vice Chair position? Ms. Perez nominated Ms. Rodriguez, Ms. Urias 2<sup>nd</sup>. Ms. Rodriguez did not accept the nomination. Ms. Thorpe was next nominated. Ms. Rodriguez 2<sup>nd</sup>. 8/8 consensus. Ms. Thorpe is now the Vice Chair.

Ms. Urias stated that there is a concern coming from other SOT teams at schools about both admin sitting in the meetings.

2.0 Training Video

Rita Pierson: School Starts at 8:00

### 3.0 ELL Funding

Mr. Adams explained that Title III has about \$8,500 to spend on ELL learners. Choose to use this same funding this school year with a temporary person for support with Imagine Learning and iReady programs. What can the Title III can be spent on: before/after school tutoring, prep buyouts, language lesson, summer school, new comer support, extension activities for ELL students, targeted small group instruction materials, coaching. Mr. Adams had a spreadsheet that includes what the staff brainstormed for usage for the money. There are 4 categories: people, materials, PD, Other. He walked through the chart and expressed the areas in which there are other places the school can get the funds to support. Ms. Rodriguez discussed that people are more important than materials. More people to serve for small groups/vocabulary development. Mr. Adams calculated that is about 2 hours a day for only one person. Mr. Adams discussed that what he sees on the list is PD with qualified people (coaching and TESL endorsed). Ms. Urias brought up how many teachers you would get with prep buyout (about 200 preps). Higher numbers of qualified ELL students in the primary grades, so maybe the focus should be there. Ms. Urias discussed the power of coaching and it holds people accountable for meeting the needs of our ELL students, especially after having the ELL training throughout the year. Ms. Rodriguez discussed a concern about having a number of teacher's TESL trained, but through the ELL observations there wasn't evidence that parents are using those strategies on a consistent basis. Ms. Thorpe mentioned the importance of communication and collaboration with a coach. Ms. Perez stated that maybe teachers need coaching for the materials that we already have on site. Mr. Adams discussed other options on how to maximize time and money with prep buyouts and possible CTT to cover possible ELL coaches. This agenda item was tabled for the next month where Mr. Adams will come with who is TESL endorsed along with more exact budget costs for prep buyouts, CTT's and coaching possibilities.

### 4.0 Parent Survey Results

Mr. Adams shared the survey results. Pledge of Achievement – goal 4 “engagement in school”: our site is above the district goal of 93%. We have outperformed the district norm. Goal 5 “happy with school” – site is above the goal line again and way above the district average. Goal 5 “student safety” – just met the district goal of 93% with being significantly above the district norm. Looking at specific questions/responses for improvements. “informing me how fundraising monies are used.” Continue to look at on how to increase communication with this. Next we looked at student responses in regards to bullying. We have a trend for “strongly agree” is going down in all areas except “This school does a good job to prevent bullying.” Ms. Somers brought up the concern of the wording/vocabulary and how many questions the students are asked to answer. Mr. Adams is going to look at all of the questions topics and print out for agenda next time. The team will look at student questions and see if we can develop our own survey that is more student friendly. Tabled until next meeting.

## 5.0 SOT Training CCEA

Ms. Urias gave out flyer for SOT Spring Training. It is optional to go. Also she brought up the Legislative Town Hall on April 1<sup>st</sup>. Discussion on Senate Bill 178.

Ms. Perez brought up other advertisements for a better participation in school events. Mr. Adams talked about how he can talk to the sponsor of these events and begin to send Remind messages. Ms. Perez talked about the Facebook Page. Discussed possible issues with photos of students. Mr. Adams was going to check with legal to see how other schools utilize. Discussion will continue next month on this.

### Good of the Order:

Ms. Rodriguez – at lunchtime students leaving the lunchroom with food. Mr. Adams will address.

Ms. Urias – April 4<sup>th</sup> Specialist Night – Fundraising for soccer goals.

Ms. Perez - spoke about giving parents login information for Imagine Learning and iReady at home. Mr. Adams is going to get Imagine Learning school code and will work on getting information out on how to get onto both programs.

Ms. Perez – brought up past concerns of grading, uniform enforcement and a possible PTA. All of these items will be discussed at the next meeting.

### Public Comment:

Ms. Urias addressed the public stating that they need to limit their responses/concerns for 2 minutes.

Soccer issue: goals for the school. Other school was upset that there isn't goals.

Mr. Adams – validated and will call principal (C.P. Squires) about other parents from school. Boy Scouts are making the soccer goals and will invite the parents to come and help also.