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**Tim D. Adams**

**Principal**

**Stephanie Garni**

**Assistant Principal**

### **Parent and Family Engagement Policy 2017-2018**

This Parent and Family Engagement Policy has been jointly developed and agreed upon by Reynaldo Martinez Elementary School staff and the parents of students served in the school according to Title 1.

Reynaldo Martinez Elementary School will hold an annual parent meeting, at a time convenient for parents, to review this policy, explain the rights and responsibilities of parents, and get parent survey results. This meeting will be held on September 14, 2017, prior to our Fall Open House Night. The Parent and Family Engagement Policy will be distributed to parents and made available to the community on our school Web site and in the front office upon approval. Parents not in attendance that evening can find all information on the school's website.

According to the District Wide Parent Survey, parents overwhelmingly felt well informed regarding their child's current curriculum for their child's grade level. Parent's also indicated they strongly agreed that there was help available at Martinez if their child was having trouble with their school work. An area that we need to focus on, according to the District Survey results is continuing to communicate better with parents to ensure they feel informed of events and information at the building level as wells as at the District level. Parents also felt they needed to be better informed as to what school fundraising events were helping to fund. Parents are informed when they survey opens up by flyers and ParentLink messages, and computers are always available at school for parents to use.

2. Reynaldo Martinez Elementary School will send flyers and newsletters, along with phone calls, and social media to invite parents to be involved in the planning, review, and improvement of the Title 1 programs, School Performance Plan, and Parent and Family Engagement Policy. Meetings, beginning in September, will be held on a monthly basis to discuss and involve the parents in these programs, as well as other programs that will help to enhance the parent engagement. Monthly Parent Connection meetings we also be held to help parents better understand how to engage in their child's education. All parents will be granted equal participation to all activities and meetings throughout the year, and translation services will be provided as needed.

3. The Educational Involvement Accord is integrated into the registration process through Infinite Campus. Parents must review the Accord prior to completing their child's registration. Administrators and teachers will have access to the Accord whenever needed for parent/student conferences or other occasions. Parents will be given copies of the Educational Accord during conferences with administration as well as with teachers.

4A. The school will provide two formal parent teacher conferences to help and assistance parents in understanding such topics as the State's content and achievement standards, state and local assessments, the requirements of Title 1, how to monitor their child's academic progress, as well as how to work with school staff to improve the achievement of their child. Parents participate throughout the year in parent/teacher conferences where the teacher explains how they can help their child at home and how to monitor their child's academic progress through monthly progress reports/classroom expectations that are sent home. These reports will be explained to

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**Climbing to New Heights Toward Excellence**



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parents in the fall during Open House. Progress reports will be sent home to all students every 4<sup>th</sup> Monday of each month. Parents will receive online reminders that progress reports will be sent home, and the school website will be updated and enhanced to improve parent participation. Parents will also receive a monthly newsletter which includes information about the school curriculum, testing, school events, and tips on how parents can assist their child with homework and school-related activities.

4B. Parents attend monthly trainings in the Parent Center offered by FACES to get materials and learn literacy, math, and other strategies and activities which they can use at home with their child. Parents are a part of the Library Committee, the School Improvement Team, and the University of Family Learning (UFL) workshops. Efforts will be made to increase the number of parents that participate in these school activities through the use of house incentives.

Parents are encouraged to check out a variety of learning materials and books from the school's Parent Resource Center. The school will also provide parents additional resources to work with their child at home. Martinez also hosts several parent nights throughout the year, including Zoom Family Nights, School Carnival, and other events that will encourage participation. The goal of these evenings is to build community, parent, and family engagement.

4C. On a monthly basis, with assistance of the parents, the school administration will hold professional development activities to educate the staff on how to communicate effectively with parents and how to view parents as equal partners in the education of their child. This is also a part of our cultural competency trainings. In addition, the staff will go out into the community and host community events, with the goal being four community events in the school year.

4D. All information related to school and parent programs and activities is sent in an understandable and uniform format in English and Spanish using a variety of ways such as newsletters and ParentLink messages. Social media avenues are also being utilized this year to get information out to parents and families.

4E. Martinez school administration will involve and encourage parents to participate in programs such as: Zoom Pre-Kindergarten program, and the monthly Parent Connection meetings. In addition, FACES will offer classes through University of Family Learning (UFL) workshops. Parents will be provided a school-based survey to complete in order to have input regarding the classes offered. Other community partners, such as Communities in Schools, Future Smiles, North Las Vegas Police, and Three Square, will be invited to the school during the year to inform parents of programs and activities available for their child. Check the school's website for information.

4F. Childcare will be provided for parents as needed for parent involvement activities and the English classes. Martinez will provide reasonable support for assistance and services requested by parents and families and will be coordinated by our Communities in Schools liaison.

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