

**Minutes  
Martinez ES  
School Organizational Team Meeting  
Google Meets  
11/18/22  
3:45 PM**

School Organizational Team Members:

**Teacher-** Ms. Levesque

**Teacher-** Ms. Kahle

**Support Staff-** Ms. Herrera

**Parents-** Mrs. Gutierrez, Ms. Rodriguez, Ms. Santos, Ms. Meza (Alternate)

**Community Member-** NA

Tim Adams, Principal

Speakers wishing to speak during the public comment period for this meeting may call N/A, training Mtg, or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0-Welcome**

**Meeting was called to order at 3:48**

**Present at meeting-** Mrs. Gutierrez, Ms. Rodriguez, Ms. Meza (Alternate)

**2.0-Review Previous Minutes**

**Minutes were approved 1st Kahle, 2nd Ms. Meza**

**3.0- Retention Payouts**

**Mr. Adams indicated that retention payouts would only be allowed in June. He would check with Zoom in regards to previous years payouts.**

**4.0- Upcoming Events**

**The Christmas Celebration is scheduled for Dec. 14th, and the ASAS field trip will be held on Nov.19th, Dec. 8th will be end of session party.**

**4.0-Safety Concerns**

**Ms. Meza discussed the concern of the crosswalks. Mr. Adams will cal to discuss with the City of NLV. Lunch Duty expectations are not consistently implemented. Mr. Adams will call a Lunch Duty Team Meeting upon return from Thanksgiving break.**

**5.0-Good of the Order**

**Meeting was adjourned at 4:08**