

Agenda
Martinez ES
School Organizational Team Meeting
Google Meets
9/25/24
3:30 PM

School Organizational Team Members:

Teacher- Ms. Levesque

Teacher- Ms. Nakaji

Support Staff- Ms. Herrera

Parents- Mrs. Gutierrez, Ms. Rodriguez, Ms. Geminiano, Ms. Chacon (Alternate), Ms. Santos (Alternate)

Tim Adams, Principal

Speakers wishing to speak during the public comment period for this meeting may call N/A, training Mtg, or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0- Welcome

Approval of minutes - Nakaji, second - Levesque

2.0- School Data Review (SPP Roadmap Act 2)

Review of the plan and current progress towards goals.

3.0- School Budget Approval

- **Up enrollment by 20 students**
- **Initially, the thought was we would be in a deficit**
- **We are \$70,000 in the positive. We have carry-over money and money from open positions at the school.**
- **How do we spend money to ensure carryover funds in the next cycle?**
 - **Support staff funding (discussion)**
 - **Last year, giving a bonus was not possible. A decision was made to add an additional hour to each support staff member.**
 - **How do we use the support staff funds?**
 - **Yes (2); in support of the extra hour and bonus. Support staff is utilized in a variety of ways outside of their role. The funds will boost morale.**
 - **Ms. Leaver (CIS) is not eligible.**
 - **Work to create clear duties for support staff to account for their extra hours.**
 - **Additional paid prep - \$43,000**
 - **Chromebook replenishment discussion**
 - **How many are they replacing per year? (approximately 30 Chromebooks)**

- How many will phase out because of software and warranty issues? (roughly 150)
- Do we need a procedure for students to replace damaged Chromebooks?
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- Consultant training
 - LETRS training and Chip Kit training for support staff
- Adding a month to the SHA - \$6,000
- Extra pay for the Office Manager
- SOT decision for funds usage
 - Chromebooks - (25) \$6,750
 - SHA - \$6,000
 - Extra Duty for Support Staff - \$1000
 - Clerk Extra Days - \$2,500
 - Office Manager Extra Hours - \$1,5000
 - Additional Paid Prep for Teachers - \$43,000
 - \$8,408 left over that goes to supplies

Adjournment at 4:28 PM